

UN SIMULATION

Guide to Resolution Writing

To write a resolution to present to your committee, correct form is necessary for your resolution to be accepted for debate. If the resolution is not in correct form, or the idea is not presented correctly, it can come back to you unaccepted. This means that corrections are needed, and suggestions will be included with the returned resolution. If the suggested changes are not clear to you, **BE SURE TO CONTACT THE CHAIRPERSON DIRECTLY.**

1. Heading

The heading serves as identification for the resolution, and informs the reader of three things:

WHERE the resolution will be submitted,
WHAT the topic of the resolution is, and
WHO the author (or authors) is.

2. Subject

Just as every sentence has a subject, so must every resolution. The subject tells you WHO will be taking the final action -- the committee or body to which the resolution is ultimately submitted. (If the resolution is initially submitted to a subcommittee of a main organ, the main organ will be the subject.)

3. Preamble

The preamble is the first half of the resolution. It explains WHY the action in the operative clauses should be taken. It states past action, reasons for the action and your reasons for concern.

The first word of the preambulatory clause should set the "tone" for the statement which will follow. Tone has to do with the strength of your conviction about the topic. Therefore, the stronger the conviction about an issue, the stronger the first word.

Each clause in the preamble should be followed by a comma (,) and the word "and."
The last clause in this section of the resolution should be followed by a colon (:).

phrases for preambulatory clauses:

Acknowledging	Bearing in mind	Contemplating
Affirming	Being convinced	Convinced
Alarmed	Cognizant	Declaring
Anxious	Concerned	Deeply disturbed
Appreciating	Confident	Desiring
Approving	Conscious	Deploring
Aware	Considering	Determined

Emphasizing
Encouraged
Endorsing
Expressing
appreciation
deep appreciation
Expecting
Fulfilling
Fully
aware
believing
bearing in mind
Grieved
Guided by
Keeping in mind
Mindful
Observing

Having
adopted
approved
considered
decided
examined further
received
regard for
reviewed
viewed with
apprehension
Reaffirming
Realizing
Recalling
Recognizing
Referring

Regretting
Reiterating
Seeking
Stressing
Noting
further
with approval
with deep concern
with regret
with satisfaction
with grave concern
Taking
into account
into consideration
note
Welcoming

4. Operative Clauses

The operative clauses of a resolution tell the reader what ACTION the committee should take to solve the problem set up in the preamble. The operative clauses should be the strongest part of your resolution, and will certainly be the most debated part.

The first word of the operative clause should technically be a verb, and should show what will follow in the clause. Language and tone will play a very important part in determining the strength of your operative clauses. Each operative clause should be numbered, and should end with a semi-colon (;). The last operative clause should be followed by a period (.).

phrases for activating or operative clauses:

Accepts
Adopts
Affirms
Appeals
Appreciates
Approves
Authorizes
Calls upon
Commends
Concurs
Condemns
Confirms
Congratulates
Considers
Decides
Declares

Deplores
Designates
Directs
Expresses
its appreciation
conviction
its regret
sympathy
thanks
the belief
the hope
Instructs
Reaffirms
Recognizes
Recommends
Regrets

Further
invites
proclaims
reminds
recommends
requests
resolves
Reiterates
Renews its appeal
Repeats
Suggests
Supports
Takes note of
Transmits
Urges
Welcomes

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	Lesotho	Rwanda

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